

## WORK PROGRAMME - CORPORATE OVERVIEW AND SCRUTINY PANEL

<b>EXECUTIVE DIRECTORS</b>	<ul style="list-style-type: none"> <li>• Duncan Sharkey (Chief Executive)</li> <li>• Adele Taylor (Executive Director of Resources and S151 Officer)</li> <li>• Emma Duncan (Monitoring Officer and Deputy Director of Law and Strategy)</li> <li>• Andrew Durrant (Executive Director of Place)</li> </ul>
<b>LINK OFFICERS &amp; HEADS OF SERVICES</b>	<ul style="list-style-type: none"> <li>• Elaine Browne (Head of Law)</li> <li>• Nikki Craig (Head of HR, Corporate Projects &amp; IT)</li> <li>• Karen Shepherd (Head of Governance)</li> <li>• Andrew Vallance (Head of Finance and Deputy S151 Officer)</li> </ul>

### MEETING: 25<sup>th</sup> JULY 2022

ITEM	RESPONSIBLE OFFICER
Budget Build	<b>Andrew Vallance</b> , <i>Head of Finance</i>
Corporate Plan Performance Management and Q4 Performance Summary	<b>Rebecca Hatch</b> , <i>Head of Strategy</i>
Updated Workforce Profile 22/23	<b>Nikki Craig</b> , <i>Head of HR, Corporate Projects &amp; IT</i>
Property Company Governance Action Plan Update	<b>Adele Taylor</b> , <i>Executive Director of Resources</i>
Customer Journey, Communication and the RBWM App	<b>Dan Brookman</b> , <i>Head of Transformation</i>
Work Programme	Panel Clerk

### MEETING: 4<sup>th</sup> OCTOBER 2022

ITEM	RESPONSIBLE OFFICER
Annual Complaints and Compliments Report	<b>Nikki Craig</b> , <i>Head of HR, Corporate Projects &amp; IT</i>
Corporate Plan Review	<b>Key Officers</b>
Corporate Plan Performance Management and Q1 Performance Summary	<b>Rebecca Hatch</b> , <i>Head of Strategy</i>
Work Programme	Panel Clerk

### MEETING: 14<sup>th</sup> DECEMBER 2022

ITEM	RESPONSIBLE OFFICER
Budget 2023/24	<b>Andrew Vallance</b> , <i>Head of Finance</i>
Work Programme	Panel Clerk

**MEETING: 30<sup>th</sup> JANUARY 2023**

<b>ITEM</b>	<b>RESPONSIBLE OFFICER</b>
Corporate Plan Performance Management and Q2 Performance Summary	<b>Rebecca Hatch, Head of Strategy</b>
Work Programme	Panel Clerk

**MEETING: 3<sup>rd</sup> APRIL 2023**

<b>ITEM</b>	<b>RESPONSIBLE OFFICER</b>
Work Programme	Panel Clerk

**ITEMS SUGGESTED BUT NOT YET PROGRAMMED**

<b>ITEM</b>	<b>COMMENTS</b>
The delivery of Equality, Diversity & Inclusion within the community and Council	<i>Suggested by Cllr Price – discussion at June 2022 meeting. Scoping document required.</i>

[Terms of Reference for the Corporate Overview and Scrutiny Panel](#)